

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Wednesday, May 22, 2013 at 11:30 a.m. at the MOESC Richland County Office.

1. Call to Order

President Theaker called the May meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Hope, Koons, Leader, D. Theaker, M. Theaker

Absent: Ms. McFarland

3. Pledge of Allegiance

4. Recognition of Guests

5. Approval of Minutes

The President will call for corrections and a motion to approve:

Motion by Mrs. Dixon, seconded by Mr. Koons, to approve the April 9, 2013 regular meeting minutes.

Vote: Six yeas.

Ms. McFarland absent.

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Koons, seconded by Mr. Hope to adopt the agenda.

Vote: Six yeas.

Ms. McFarland absent.

7. Financial Report

That the Board approve the:

A. March and April 2013 Financial Report

B. Appropriation Modification/Addition

599-9974	TANF – Summer 2013	Addition to Budget/Revenue	\$ 412,500.00
	(WIA summer work program)		

499-9934	3 rd Grade Reading Guarantee	Addition to Budget/Revenue	\$ 230,000.00
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Motion by Mr. Leader, seconded by Mrs. Theaker to approve the financial report.

Vote: Six yeas.

Ms. McFarland absent.

8. Special Reports

- A. JVS/Career Centers
- B. Superintendent
 - 1) Cheryl Cronbaugh – Technology Department Report 2013
 - 2) State Budget Update
 - 3) Facilities/Maintenance Update (parking lot)
 - 4) Superintendent Search Update (Crestview and Galion)

9. Executive Session

Motion by Mr. Koons, seconded by Mrs. Dixon that the Board go into Executive Session at

12:33 p.m. to consider the employment of a public employee.

Vote: Six yeas.

Ms. McFarland absent.

10. Return from Executive Session

The Board reconvened into Regular Session at 1:39 p.m. with six members present.

Ms. McFarland was absent.

SUPERINTENDENT RECOMMENDATIONS:

11. Operational Action

A. Substitute Teacher List

That the Board approve the final Substitute Teacher List for the 2012-2013 school year.

B. Tutor List

That the Board approve the final Tutor List for the 2012-2013 school year.

C. Purchased Service Contract

That the Board approve the following purchased service contract:

On behalf of Mid-Ohio ESC:

- 1) Dwight Carter – \$650 - Speaker for General Session and Breakout Session at the Administrative Conference on August 7-8, 2013 at Mid-Ohio ESC
- 2) Martin Dougiamas - \$1500 – Skype Speaker for the Ohio Moot on June 20, 2013 at Mid-Ohio ESC
- 3) Joe Mazza – \$3500 - Speaker for General Session and Breakout Session at the Administrative Conference on August 7-8, 2013 at Mid-Ohio ESC
- 4) Jerry Payne - \$50/hr. – to provide Interim Treasurer Services for the Northmor Local School District, beginning the week of May 13, 2013 through June 30, 2013

D. McGown & Markling Co., L.P.A.

That the Board approve the agreement with McGown & Markling Co., L.P.A. for the provision of legal services, through School Law Hotline, for the 2013-2014 school year.

11. Operational Action (Cont'd)

E. Agreement for Service – Northmor Local School District

That the Board approve the agreement with Northmor Local School District for Mid-Ohio ESC to provide Interim Treasurer Services, on an hourly basis, beginning the week of May 13, 2013 through June 30, 2013.

F. Insurance Rates

That the Board approve a 4.5% increase on insurance premiums for the 2013-2014 fiscal year as approved by the Stark County Council of Governments (COG).

G. Salary Schedules for 2013-2014

That the Board authorize the Superintendent to prepare salary schedules for 2013-2014 reflecting a 1.00 % increase on all salary schedules. Said salary schedules are to be made a part of the Board file.

H. Julian & Grube, Inc. Contract

That the Board approve the contract with Julian & Grube, Inc. to prepare the cash-basis of accounting financial statements for the year ended June 30, 2013-2015. This will be a three-year engagement at the cost of \$2100 per year.

I. District Contract True-Ups

That the Board approve the following district contract true-ups with Mid-Ohio ESC for the 2012-2013 school year:

Galion City	Lucas Local
Lexington Local	Shelby City

J. Out of State Travel

That the Board approve the following out of state travel:

- 1) Cheryl Cronbaugh – Cvent Conference in Orlando, Florida, from June 4-7, 2013. One night housing, meals, and air fare from Professional Learning funds. (Registration and two nights stay are free as a new customer)
- 2) Greg VanHorn – to the American Educational Research Association's National Conference in San Francisco, California, from April 27 to May 1, 2013. The conference is paid out of the Ohio Department of Education Race to the Top funds.

K. Superintendent Search – Crestview Local Schools

That the Board approve the contract for Mid-Ohio ESC to provide the Superintendent Search for Crestview Local Schools for a fee of \$2000.

L. Superintendent Search – Galion City Schools

That the Board approve the contract for Mid-Ohio ESC to provide the Superintendent Search for Galion City Schools for a fee of \$2000.

11. Operational Action (Cont'd)

M. Preschool School Calendars for 2013-2014
That the Board approve the Mid-Ohio ESC Preschool School Calendars for the Staff and Students for the 2013-2014 school year.

N. TANF Summer Youth Program
That the Board approve the Subaward Agreement #640-13 for TANF Summer Youth Services between the Richland County Job & Family Services and the Mid-Ohio ESC, for the amount listed below. The Temporary Assistance for Needy Families (TANF) funds are effective May 15 through August 31, 2013, in the amount of \$412,500.

O. Review of Amended Board Policy
It is recommended that the Governing Board review the following amended policy:

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
3220	Teacher Evaluation Policy	Revised

P. Adoption of Board Policies
That the Board adopt the following policies that were presented for review at the April 9, 2013 Board Meeting:

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
Bylaw 0167	Voting	Revised
1230V1	Responsibilities of the Superintendent - Replaced with Policy #1230	Rescind
1230	Responsibilities of the Superintendent	Revised
1240	Evaluation of the Superintendent	Revised
1320V1	Duties of the Treasurer – Replaced with Policy #1320	Rescind
1320	Duties of the Treasurer	Revised
1330	Evaluation of the Treasurer	Revised
1530	Evaluation of Administrators	Revised
1613	Student Supervision and Welfare	New
2412	Homebound Instruction Program	New
2461	Recording of IEP Team Meetings	Revised
3120.06	Selecting Student Teachers/ Administrative Interns	Revised
3131	Reduction in Staff	Revised
3213	Student Supervision and Welfare	Revised
3215	Use of Tobacco by Professional Staff	Revised
3220.03	Evaluation of Teacher on Limited Contract	Rescind
4213	Student Supervision and Welfare	Revised
4215	Use of Tobacco by Classified Staff	Revised
5460.01	Diploma Deferral	New

11. Operational Action (Cont'd)

P. Adoption of Board Policies (Cont'd)

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
5512	Use of Tobacco	Revised
5517.01	Bullying & Other Forms of Aggressive Behavior	Revised
5751	Parental Status of Students	New
6231	Appropriations and Spending Plan	Revised
6232	Appropriations Implementation	Revised
6320	Purchases	Revised
6550	Travel Payment & Reimbursement	New
7434	Use of Tobacco on School Premises	Revised
7540	Computer Technology and Networks	Revised
7540.03	Student Network and Internet Acceptable Use and Safety	Revised
7540.04	Staff Network and Internet Acceptable Use and Safety	Revised
8120	Declaration Regarding Material Assistance/Nonassistance to a Terrorist Organization (DMA)	Rescind
8320.01	Personal Information Systems	Revised
8330	Student Records	Revised
8405	Environmental Health & Safety Issues	Revised
8431	Preparedness for Toxic Hazard and Asbestos Hazard	Revised
8451	Pediculosis (Head Lice)	New
8462	Student Abuse & Neglect	Revised
9150	Center Visitors	Revised

Q. Review of Board Policies

That the Board review the following policies:

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
1411	Whistleblower Protection	Revised
1422	Nondiscrimination & Equal Employment Opportunity	New/Revised
1520	Employment of Administrator	Revised
1540	Suspension of Administrative Contracts	Revised
2260	Nondiscrimination and Access to Equal Educational Opportunity	Revised
2270	Religion in the Curriculum	Revised
2340	Field & Other Center-Sponsored Trips	Revised
2623	Student Assessment & Academic Intervention Services	Revised

11. Operational Action (Cont'd)

Q. Review of Board Policies (Cont'd)

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
2623.02	Third Grade Reading Guarantee	New/Revised
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Technical Correction
3122	Nondiscrimination & Equal Employment Opportunity	New/Revised
3142	Non-Renewal of a Teacher Contract	Revised
3211	Whistleblower Protection	Revised
4122	Nondiscrimination & Equal Employment Opportunity	New/Revised
4211	Whistleblower Protection	Revised
5136	Personal Communication Devices	New
5136V1	Wireless Communication Devices – Students	Rescind
5136V2	Wireless Communication Devices	Rescind
5515.01	Safe Operation of Motorized Utility Vehicles by Students	New
5630.01	Positive Behavior Intervention & Supports & Limited Use of Restraint & Seclusion	New
6107	Authorization to Accept & Distribute Electronic Records & Use Electronic Signatures	New
6110	Grant Funds	Revised
6460	Vendor Relations	Revised
6550	Travel Payment & Reimbursement	Revised
7300	Disposition of Real Property/ Personal Property	Revised
7530.01V2	Staff Use of Wireless Communication Devices	Revised
7530.02	Staff Use of Personal Communication Devices	New
7542	Access to Center Technology Resources Personal Communication Devices	Replacement
8210	School Calendar	Revised
8800	Religious/Patriotic Ceremonies & Observances	Revised
8900	Anti-Fraud	Revised
Bylaw 0165.2	Special Meetings	Revised
Bylaw 0167.2	Use of Personal Communication Observances	New

Motion by Mr. Koons, seconded by Mrs. Dixon to approve the Operational Action items.

Vote: Six yeas.

Ms. McFarland absent.

12. Non-Client District Contract – Resolution # 05-2013-12
 That the Board approve the following non-client district contract (R.C. 3313.845) with Mid-Ohio ESC for the remainder of the 2012-2013 school year, for Preschool Services:

Ashland County
 Ashland City Schools

Motion by Mrs. Dixon, seconded by Mr. Leader to approve the Non-Client District Contract.

Vote: Six yeas.

Ms. McFarland absent.

13. Personnel Action

A. Resignations

That the Board approve the following resignations:

- 1) Nicholas Allerding – Teacher at FIRST Program – effective at the end of the day on 6-30-13
- 2) Lindell Bills – Parent Mentor – effective at the end of the day on 7-31-13 for retirement purposes
- 3) Meredith Pollitz – Speech & Language Pathologist – effective at the end of the day on 8-15-13
- 4) Ashley Singer – Speech & Language Pathologist – effective at the end of the day on 8-14-13
- 5) Jill Weidner – Human Resource Director – effective at the end of the day on 6-7-13

Motion by Mr. Koons, seconded by Mr. Leader to remove Item 13 A (5) for the purpose of separate Board action and vote.

B. Employment Contracts

That the following personnel contracts be approved (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative – (2013-2014)</u>			
Luke Burton	Curriculum Consultant	214 days	1 year
Margot Cardwell	Special Education Supervisor	204 days	1 year
Dena Kirby	Academic/Student Services Supervisor	230 days	1 year
Natasha Stoll	School Psychologist	204 days	1 year
<u>Limited Non-Teaching – (2013-2014)</u>			
Amy Kurtz-Nagel	Substance Abuse Coordinator - not to exceed 25 hours per week	205 days	1 year

13. Personnel Action (Cont'd)

B. Employment Contracts (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Individual Service</u>			
Deb Strong	TANF Social Worker – at current hourly rate – as needed from May 1, 2013 through August 31, 2013 – not to exceed 10 additional work hours per week above normal weekly work hours		
Famico Williams	TANF Caseworker – at current hourly rate – as needed from May 1, 2013 through August 31, 2013 – not to exceed 10 additional work hours per week above normal weekly work hours		

C. Supplemental Contracts

That the Board approve the following Supplemental Contracts:

- 1) Luke Burton – Trainer Services for the Quality Matters Grant – not to exceed \$4300 – from May 1 through September 30, 2013, based upon successful completion of trainer requirements
- 2) Jim Duplaga – Trainer Services for the Quality Matters Grant – not to exceed \$4300 – from May 1 through September 30, 2013, based upon successful completion of trainer requirements
- 3) Linda Kidwell - \$500 – Fiscal support for the 2013 Summer TANF, effective May 1, 2013 through August 31, 2013
- 4) Cindy LeMaster - \$500 – Fiscal support for the 2013 Summer TANF, effective May 1, 2013 through August 31, 2013
- 5) Laura Mack - \$3000 – Fiscal support for the 2013 Summer TANF, effective May 1, 2013 through August 31, 2013
- 6) Deb Strong - \$500 per month (May, June, July and August 2013) not to exceed \$2000 as 2013 Summer TANF Coordinator

D. Amended Contracts – 2013-2014

That the Board approve the following amended contracts for 2013-2014:

- 1) Mary Durbin Aken – from 225 days to 230 days
- 2) Michelle Patrick – from 225 to 230 days
- 3) Elaine Turner – from 225 to 230 days

E. Adoption of Pick-up

Be it resolved, effective July 1, 2013, the Mid-Ohio ESC Board of Governors agrees to “pick up” 50% of the employee contributions required by Section 3307.26 of the Ohio Revised Code to be contributed by those MOESC employees paid on the Director Salary Schedule to the STRS Ohio. Mid-Ohio ESC Board of Governors is permitted to pick up employee contributions pursuant to Section 3307.27 of the ORC and Section 414(h)(2) Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Mid-Ohio ESC Board of Governors in lieu of employee contributions and shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes.

13. Personnel Action (Cont'd)

E. Adoption of Pick-up (Cont'd)

Employees in this group may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the Mid-Ohio ESC Board of Governors and paid to STRS Ohio.

F. Reduction in Force - Certified

That the Board approve to reduce the number of licensed professionals, effective at the end of the 2012-2013 contract, due to discontinuation of services with a client district, in compliance with Ohio Revised Code Section 3319.17, Board policy 3131. The position to be reduced and the contract of the employee to be suspended is as follows:

Debbie Reidy – Educational Consultant - Hillsdale

Motion by Mr. Leader, seconded by Mrs. Dixon to approve the Personnel Action Items, excluding A (5).

Vote: Six yeas.

Ms. McFarland absent.

13. Personnel Action

A. Resignations

That the Board approve the following resignation:

- 5) Jill Weidner – Human Resource Director – effective at the end of the day on 6-7-13

Motion by Mr. Hope, seconded by Mrs. Theaker to approve the Personnel Action Item 13-A (5).

Vote: Six no votes.

Ms. McFarland absent.

14. Adjournment

Motion by Mrs. Dixon, seconded by Mr. Leader to adjourn. Vote: Six yeas with Ms. McFarland being absent. The President declared the meeting adjourned at 1:45 p.m. The next regular Board Meeting will be held on June 24, 2013 at 6:00 p.m. at the Mid-Ohio Educational Service Center.

President

Treasurer